
From: Craig, Dianne <Dianne.Craig@saskpolytech.ca>

Sent: Thursday, September 21, 2017 2:32 PM

To: Bernie White

Subject: College of Dental Surgeons Student Award (Scholarship) for Saskatchewan Polytechnic

Hi Bernie;

Thank you for your consideration towards reinstating a Student Award for Sask Polytech, Dental Hygiene Student.

The most recent Terms of Reference were in place since 2012 and were matched with provincial government funds. This allowed for two Awards @ \$1,000 each. One was called the Marg Pyett Scholarship and the other was called the Clinical Receptionist Scholarship. There was a total of \$5,000 in the trust account in 2012 and this allowed for the Awards to be given out for the previous 5 years. With that in mind and with the fact that interest is accrued each year. We had an additional \$413 so I transferred \$87 from our Growing Tomorrow account and will offer one Scholarship at \$500 for this year.

Once this scholarship is given out the account will no longer be active.

We would like you to consider reinstating an Award by the College of Dental Surgeons to assist a student in the Dental Hygiene program. We no longer have the matching funds available so this would be an Award that is 100% funded by the College. You could call this the College of Dental Surgeons Award and depending on the criteria would result in the final name.

If you wanted to offer this as a Bursary it would be 100% based on financial need.

If you wanted to offer this as an Award it would be 50% Financial and 50% Academic.

If you wanted to offer this as a Scholarship it would be based 100% on Academic acumen.

We recommend that the Awards be offered in the fall thus assisting those students with incentive to remain in school, however, we have Winter and Spring Award offerings as well. You could offer this as an Award named after one of the members of the College, such as a highly regarded instructor, a recently retired individual and/or anyone you feel is deserving of a named Award or you can keep it under the College's name.

It is my thought that one Award of \$1,000 would benefit a worthy student. However, you may want to offer two Awards; one for each Academic year or another alternative of your choice.

I would be very happy to sit down with you and discuss this in person if you would appreciate any additional information, or if you are comfortable with taking this forward to the members and getting back to me with your recommendation, I would be happy to write up a new 'Terms of Reference' for future Awards to be sponsored by the College.

I am attaching a copy of the previous Terms of Reference for your information and use for future sponsorship.

Dianne Craig

Annual Giving Administrator, Donor and Alumni Relations

**SIAST**SASKATCHEWAN INSTITUTE OF
APPLIED SCIENCE AND TECHNOLOGY

Terms of Reference

College of Dental Surgeons of Saskatchewan

CONTRIBUTION AGREEMENT

Name of Fund	College of Dental Surgeons of Saskatchewan Trust
Source of Contribution	College of Dental Surgeons of Saskatchewan and matching funds from the Saskatchewan Innovation and Opportunity (SKIO) program administered through the Saskatchewan Ministry of Advanced Education, Employment and Immigration, will be provided as they are available.
Amount	The trust was established in 1997 with an initial contribution of approximately \$7000. As of May 2012 the balance in the fund is \$4913.09 from the College of Dental Surgeons of Saskatchewan (herein referred to as the Donor).
Total Annual Disbursement from the Fund	\$1000 per year until the trust can no longer support one or more award.
Pledge Notification Schedule	N/A
Payment Schedule	N/A
Reporting Requirements	SIAST will provide to the Donor, a listing of the names of the Donor's student award recipients, and upon request, contact information for the recipients.
Use of name and logo	Any use of the SIAST name and logo must be used in accordance with SIAST's visual identity policies provided to the Donor and with approval from SIAST prior to that use. Any use of the Donor's name and logo must be used in accordance with the Donor's visual identity policies provided to SIAST and with approval from the Donor prior to that use.
Recognition of Contribution	With approval from the Donor, SIAST may publish the Donor's name in connection with SIAST's donor and sponsorship program in its publications and advertising. With approval from SIAST, the Donor may publish SIAST's name in connection with the Donor's corporate donations and sponsorship program in its publications and advertising. The total of contributions paid by the Donor to SIAST

between January 1 and December 31 of any year will determine the annual giving level of the Donor.

The Donor will receive all standard recognition benefits as determined by their annual and cumulative giving level per the most current SIAST Donor Recognition Guidelines as posted at http://www.siastrisk.ca/about/policies_procedures/pdf/o41donorrecognition.pdf or otherwise maintained by SIAST. SIAST shall not materially change or amend the Donor Recognition Guidelines without providing reasonable advance notice to the Donor.

General

Both the Donor and SIAST affirm that this contribution does not and shall not, in any way, compromise SIAST's mission and vision statement, constrain academic freedom, contravene any policy of SIAST or reflect negatively on SIAST's public image. SIAST agrees to conduct itself in accordance with the standards reasonably expected of a first-class educational institution and more particularly, so as not to negatively affect the name or reputation of the Donor.

Management of Fund

The SIAST Finance Office will manage the fund.

A review of the fund will be conducted from time to time according to standard procedures for accounts.

SIAST shall have the further power to administer the fund as part of its general trust and endowment funds, in keeping with and under SIAST's investment and administrative guidelines and practices as may be established and changed from time to time.

At the date of this agreement, and under the above guidelines and practices, provision shall be made for the investment of trust and endowment funds in common with other trust and endowment funds and the payment of administration fees with respect to the management of these funds, such fees to be determined by SIAST acting reasonably.

In the event that unforeseen circumstances make the specified use of this contribution no longer practical or desirable, SIAST is hereby authorized to make changes in the use of the contribution to maintain, as much as is reasonably possible, its spirit and general intent. SIAST will make reasonable effort to contact the Donor prior to making any changes to the use of the contribution.

AWARD AGREEMENT

Name of Award	Marg Pyett Saskatchewan Innovation and Opportunity Scholarship
Purpose	This scholarship is intended to encourage and recognize Saskatchewan youth with high academic achievement.
Program and/or campus designations	<ul style="list-style-type: none">• Dental Hygiene Diploma program, Year II• SIAST Wascana campus
Quantity	One (1) per year on going.
Value	\$1,000 per year.
Disbursement Period	Disbursement of the award will occur in the fall.
First Disbursement	Fall of 2012.
Last Disbursement	On-going.
Application or Nomination	Application
Selection Method	SIAST Donor and Alumni Relations Office.
Eligibility Criteria	To be eligible to receive the Marg Pyett Saskatchewan Innovation and Opportunity Scholarship, a student must: <ul style="list-style-type: none">• be enrolled full-time in the Dental Hygiene Diploma program, Year II at SIAST Wascana campus.
Selection Criteria	Selection will be based on: <ul style="list-style-type: none">• Academic Achievement (100% weighting).
Conditions of Acceptance (Recipients)	Recipients must provide SIAST with permission to release their name and contact information to the Donor.

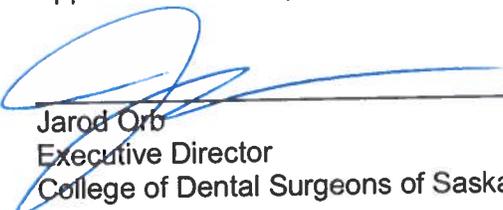
AWARD AGREEMENT

Name of Award	Clinical Receptionist Saskatchewan Innovation and Opportunity Scholarship
Purpose	This scholarship is intended to encourage and recognize Saskatchewan youth with high academic achievement.
Program and/or campus designations	<ul style="list-style-type: none">• Dental Assisting Certificate program, Year I• SIAST Wascana campus
Quantity	One (1) per year on going.

Value	\$1,000 per year.
Disbursement Period	Disbursement of the award will occur in the fall.
First Disbursement	Fall of 2012.
Last Disbursement	On-going.
Application or Nomination	Application
Selection Method	SIAST Donor and Alumni Relations Office.
Eligibility Criteria	To be eligible to receive the Clinical Receptionist Saskatchewan Innovation and Opportunity Scholarship, a student must: <ul style="list-style-type: none">• be enrolled full-time in the Dental Assisting Certificate program, Year I at SIAST Wascana campus.
Selection Criteria	Selection will be based on: <ul style="list-style-type: none">• Academic Achievement (100% weighting).
Conditions of Acceptance (Recipients)	Recipients must provide SIAST with permission to release their name and contact information to the Donor.

I hereby acknowledge that the above terms are acceptable and are in keeping with the intent of the contribution.

Approved and accepted on behalf of College of Dental Surgeons of Saskatchewan


Jarod Orb
Executive Director
College of Dental Surgeons of Saskatchewan

May 14/12
Date

Approved and accepted on behalf of the Saskatchewan Institute of Applied Science and Technology (SIAST)



May 9, 2012

Pam McLellan
Director, Donor and Alumni Relations

Date