**2024 CDSS Spring Council Registrar Report**

**2024 Registrar Goals**

a. Regulatory Bylaws

- addressed the suggested changes from the ministry, included some of the best practices from the proposed RHPA umbrella legislation, updated the side by side document

- need to complete the side by side with explanations

- the ministry sent an email not to submit regulatory bylaws until mid May

b. Permits (CBCT, Sedation, Neuromodulator, Facility)

- CBCT permit being formatted by IT provider

- Neuromodulator permit ready for submission to IT provider

- Sedation permit in development

- Facility permit summer project

c. Umbrella Legislation Best Practices Implementation

- in progress

d. Jurisprudence and Ethics Course Website Development

- delay by IT provider until database update complete (mid January) and CBCT permit complete

e. New Registrant Orientation Meetings

- in progess

- research (copy of Manitoba orientation meeting presentation, copy of Nova Scotia email correspondence, and attend Alberta orientation meeting [April])

f. Continuing Competency Program Development - "PEP"

- in progess

- research other provincial dental regulators, CPSS, SDHA, SOA, accumulation of resources and information

- attend continuing competency program seminar in May

- summer project

g. College of Dentistry Student Lectures

- copy of presentation from Nova Scotia Registrar

- integration of Nova Scotia presentation and CDSS existing presentation

- presentation to UofS CofD 3rd year students in February

- future discussions with the UofS CofD Dean and Curriculum Committee

h. Standards (Practice of Dentistry Clinic Facilities, Radiation and Imaging, Informed Consent, Records, Prescribing and Dispensing, Continuity of Care, Emergency Kit, Fitness to Practice)

- in progress

- research other provincial dental regulators

- accumulation of resources and information

i. Policies (Blood Borne Virus, Whitening and Cosmetic Procedures, Critical Incidents, Registration and Licensing Decision Making)

- accumulation of resources and information,

j. Registrar Task Calendar Development

- in progress

- accumulation of information

k. Registrar Position Manual Development

- in progress

- accumulation of information

l. CDSS Database Update

- in progress

**Regulatory News**

**Proposed Umbrella Legislation – Regulated Health Professions Act RHPA**

The RHPA was announced approximately one week after the Fall Council Meeting. The legislation was expected to receive assent in the Spring of 2024. However, in early March, communication was sent from government indicating a delay to the assent of the legislation until Autumn 2024. Possibly an indication that the government and ministry is considering suggested amendments.

**Professional Conduct Committee and Complaint Process**

The recent amendments to the Dental Disciplines Act (DDA) regarding the available powers and actions of the Professional Conduct Committee have now been implemented into the CDSS Complaint Process.

Further, Section 25.3 and 31 are two new sections of the DDA regarding fitness to practice and competence of registrants. A significant amount of time and legal consultation, was devoted to strategy regarding 4 registrants.

**Standards, Guidelines, and Policies**

The College has communicated or developed communication to the registrants regarding:

Standard Amendments – Sedation, Continuing Education, Neuromodulators, Whitening

Standard Request for Comments – Implants, Orthodontics, Video Camera and Audio Recording

Quality Assurance – Social Media, Billing Practices, Critical Incidents

the introduction of the Criminal Record Check Policy and the amendments to the TMD Standard and the Radiation and Imaging Standard.

**Meetings**

During the past few months, I have represented the CDSS at the:

Area Practitioners Advisory Committee (APAC)

University of Saskatchewan College of Dentistry (3rd Year Class, White Coat Ceremony, Curriculum, Admissions)

Prescription Review Program

Regina and District Dental Society

Cultural Humility Training.

**Registrar Time Commitment**

January 98 hours (13 days)

February 101.5 hours (13.5 days)

**Registrar Days in Saskatoon CDSS Office**

**January 3 days**

February 3 days

Role of the Registrar within the Current Organizational Structure

The main responsibilities of the current Registrar position are:

* Leadership, strategic planning, supervision, and communication according to the mandate, mission, vision, and values
* Registration, Licensing, Permits supervision and management
* Complaint Process supervision and management
* Standards management and support
* Continuing Competency Program management and support
* Statutory Regulatory Committees management and support
  + (Discipline, Professional Conduct, Quality Assurance, Standards, Sterilization and Waterline Monitoring, Current Competency Program “PEP”)
* Subject Matter Expert with respect to dentistry; regulatory practices; and the Act, bylaws, standards
* Meetings representation
* Report to Council

The main role of the current Registrar position is to

* Convey and communicate the decisions of the Council and Statutory Committees to the public and registrants.
* Align the legislation, standards of practice of dentistry, decisions of Council, and general regulatory trends and best practices to the bylaws, standards, and processes of the College.
* Maintain current with regulatory trends and best practices, identify organizational short comings, and incorporate continuous improvement to the practices and processes of the College.
* Maintain consistency, continuity and stability of the College in protecting the public.

Respectfully,

Dean Zimmer