TERMS OF REFERENCE

MEMBERSHIP REVIEW COMMITTEE (Ad Hoc)

COMMITTEE MANDATE

A. Purpose
The Council of the College of Dental Surgeons of Saskatchewan (CDSS) has approved an Ad Hoc Committee to identify the Regulatory tasks and the membership/association tasks currently being performed by CDSS Management, or that the general membership expects Management to be performing on their behalf.

B. Composition
The Membership Review Committee shall be comprised of:
- Jerod Orb, CEO
- Dr. Gerry Uswak, Registrar
- Dr. Drew Krainyk, Councilor
- Dr. Kelly Kudryk, Councilor
- Don Robinson, Councilor
- Dr. Raedon Back, CDSS Registrant
- Dr. Krista Maedel, CDSS Registrant
The Committee shall select a Chairperson from amongst the Councilors serving on the Committee.

C. Duties and Responsibilities
- Review the current CDSS Committee Terms of Reference to identify Regulatory tasks being performed.
- Review the current CDSS Committee Terms of Reference to identify membership/association tasks being performed.
- Review the current CEO and Registrar’s Terms of Reference and/or Job Descriptions to identify Regulatory tasks being performed.
- Review the current CEO and Registrar’s Terms of Reference and/or Job Descriptions to identify membership/association tasks being performed.
• Identify gaps between Regulatory tasks outlined in the Dental Disciplines Act and the Management teams and CDSS Committee’s TOR’s / Job Descriptions.

• Identify the major gaps between the expectations of the general Membership and the Management teams and CDSS Committee’s TOR’s / Job Descriptions.

D. **Accountability**
   The Chairperson of the Committee shall report to the Council of CDSS through President Humber.

E. **Completion Date**
   The Committee shall present a written report to the CDSS Council on or before August 23, 2021, and will provide updates at each Council meeting. After that time, CDSS Council may choose to present the findings to the CDSS Members at the Annual General Meeting.